

Also in this issue:

An inspection calls

The new practice inspection document

Intensive Care

Management of Acute Dental Problems

To PDP or not to PDP...

Personal Development Plans

A word from the Editor

It seems like no time since I wrote the introduction to the previous issue. This is a sign of how much has been happening over the last few months – much of it related to the General Dental Council.

he GDC has approved direct access for Dental Care Professionals which has the potential to change how patients access dental care in the future and is more fully discussed in the article starting on page 18. The Continuing Professional Development cycle for DCPs finishes in July and we have included, on page 14, a reminder of the GDC requirements. Similarly, Personal Development Plans are considered an excellent method for identifying training needs and reviewing that they have been met. NES is actively encouraging all members of the dental team to use a PDP and the article on page 12 provides many useful pointers.

The breadth of work that comes across my desk at NES always make me realise how we are working with all members of the dental profession at all stages of their careers. The articles relating to the new Dental Technician course at UHI and the orthodontic therapy course run at Edinburgh Dental Education Centre are good examples of how NES investment is delivering trained professionals. For the qualified clinicians, the Scottish Dental Postgraduate Training Fellowship, previously known as the Remote and Rural Fellowship, is now also available to hygienists and therapists while the geographical remit has been extended to include urban areas. Continuing through our professional lives the articles considering in practice training, combined practice inspections and Scottish Dental Clinical Effectiveness Programme demonstrate our commitment to lifelong learning. We can also provide more individualised training via the TRAMS programme.

There are also many highlights throughout the country which while not grabbing the headlines are important to the individuals involved and to NES. At the end of April, First Minister Alex Salmond launched the 3-D anatomy package which NES has funded. The article on page 10 gives more information and has links to see the package working.

As always, please do not hesitate to contact me or any of the contributors for more information on any of the articles or any aspect of NES work.

Dr David Felix, Postgraduate Dental Dean



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The new Health Board Combined Practice Inspection document became substantive in January this year. It is based on the previous inspection document and was developed with input from Scottish Government, Health Boards, NHS Education for Scotland (NES) and other external stakeholders including patient representatives.

t was essential that the National Dental Standards, published in 2008, were incorporated to fulfil Health Improvement Scotland's need to assure that quality standards within dental services in Scotland were being met.

The development of a single inspection document, that fulfilled existing Health Board and NES Vocational Training requirements, was seen as an important factor in reducing the burden on practices of having multiple inspections undertaken by different agencies.

Health Boards have the responsibility to inspect every practice on their dental list over a three year cycle. Usually this means that practices are inspected by dentists with some input from Health Board

management and administration. This is likely to continue as before with some possible modifications to the administrative processes in the various different Health Board areas.

Content

The revised content includes an expansion in the requirements for policies and procedures related to new legislation, guidance, the dental standards and up to date best practice.

There is an increased focus on dental teams with new inclusions for Health Clearance, employment, communication, staff training and competence. There is also a significant increase in the requirements for the provision of information for patients in line with the requirements in the Dental Standards. The need for more

extensive radiation protection paperwork in line with Scottish Government policy has also been incorporated.

Other new areas in the inspection nudge the focus from a mainly paper-based exercise to include more review and observation of the practical application of quality requirements in areas such as record keeping, infection control and decontamination

Health Boards have the remit for the new inspection process for all practices. They will contact practice regarding the inspection and may already have made arrangement for local events to inform practices and their teams.



The new Combined Practice Inspection document can be accessed from

http://www.scottishdental.org/

Preparation and support for the inspection

It is essential that practices take time to prepare for the inspection. It will be time consuming as changes to current practice might be required

Paperwork and Policies

Some of the paperwork will be available in the practice already. It may need to be updated or revised with changes to policies or procedures highlighted to all team members. New paperwork will need to be developed or accessed.

Ine SDCEP Practice Support Manual (PSM) http://www.psm.sdcep.org. uk/home/ has been developed to support practice management and organisation for dental practices in Scotland. It provides advice on a range of topics that are essential for running a dental practice. The PSM aims to help dental teams keep up to date with legislation and professional regulations and prepare for the practice inspection. The PSM is being updated regularly in response to the requirements that are new to many practices. Templates are available and cover many of the policy requirements. These can be adopted and personalised for each individual practice.

Practice Management

The new inspection looks for evidence of well trained staff and good communications within the practice.

In the past, some practices may not have seen the need for formal meetings and appraisal particularly in smaller settings. Practices may need help and support in getting this started and making it work for their own situation.

Training in aspects of staff employment and management will be available through NES: http://www.nes.scot.nhs.uk/.

Information on all courses can be accessed via the NES Portal at: https://www.portal.scot.nhs.uk/

Providing comprehensive information that can be easily accessed by patients is an essential component of up to date best practice. It also makes good business sense and can often avoid situations that can lead to complaints. The PSM provides useful advice as to how this can be achieved and gives access to links from other organisations that could also help.

years that the need for good record keeping is essential. This is not only for the patients' benefit but also for the dental team particularly when things go wrong. Some essential elements of record keeping will be reviewed as part of the new inspection process.

Courses on record keeping are also available through NES. Further information and guidance on record keeping can be accessed through bodies such as the Dental Defence organisations, the Faculty of General Dental Practitioners UK and the British Dental Association.

Infection Control and Decontamination

The new inspection has more detailed requirements for infection control polices and procedures. Templates for many of these are available through the PSM. More extensive documentation is required to assure that that all decontamination equipment is working safely and effectively.

This should be provided by the companies who supply, install and maintain the decontamination equipment.

One of the new elements of the practice inspection includes a review of the local decontamination facility and equipment. It also involves an observation of the full decontamination cycle. Inspectors will expect to see a demonstration carried out by a team member who normally carries out the process.

The Combined Practice Inspection document advises what needs to be available in advance. The team member should talk the inspector through a simulation of the whole process starting at chairside. This should including, disposal, segregation, transport, cleaning, disinfection, inspection, sterilisation packing and storage.

To help the team prepare for this, the infection control support team at NES can provide in- practice training to update and refresh knowledge and practical skills for this part of the inspection. This training also provides the action plan required for the inspection and 3 hours of verifiable CPD for all participants. More information is available through the NES website or contact Natalya Zhernakova on 0141 352 2863, Natalya. Zhernakova@nes.scot.nhs.uk to

NES have also developed two infection control e-Learning programmes. These could be a useful refresher for those preparing for the inspection. Four preapproved audits in infection control and decontamination are also available. The audits come with detailed instructions, templates and accredited audit hours. Both e-Learning programmes and the audits can be accessed through the NES Portal.

Further help and support will be available from your Local Health Boards and Dental Practice Advisers.

Useful Links

Practice Support Manual http://www.psm.sdcep.org.uk/home/

NHS Education for Scotland http://www.nes.scot.nhs.uk/

Scottish Dental http://www.scottishdental.org/

NES Portal https://www.portal.scot.nhs.uk/



New Pre-registration Dental Technology training programme launched in Aberdeen.

n innovative new course for trainee dental technicians was launched in February. The University of Highlands and Islands (UHI) Diploma in Dental Technology, will use a range of learning methods to support students who live in remote and rural areas and who are already in full-time employment.

The programme includes a mix of online, workplace and face-to-face elements. Students will study the course on a part-time basis over three years with workplace supervision from a registered dental technician. As well as online elements, the programme also includes two days' attendance at the state-of-the-

art University of Aberdeen Dental School and Hospital each month. Modules on the course include dental laboratory skills, anatomy and physiology, orthodontic technology and designing and manufacturing dental appliances.

The Diploma has been developed through a collaboration between the University of the Highlands and Islands, the University of Aberdeen Dental School and Hospital, NHS Grampian and NHS Education for Scotland. It will be delivered by the University of the Highlands and Islands, which due to the dispersed nature of its campus, already provides many of its programmes through the "blended learning"

approach. The course will complement the university's Oral Health Science degree which offers a route to careers in dental hygiene and dental therapy.

Margie Taylor, Chief Dental Officer visited the dental technology students during a study day at Aberdeen Dental School and Hospital. Following her visit Margie said:

"The introduction of this new qualification is part of a national commitment to provide outstanding opportunities for dental technicians".



"By combining traditional apprenticeship with modern educational methods and using state-of-the-art technology, students will gain the skills and expertise needed to ensure that Scotland continues to have access to highly trained technicians."



CDO Meets Dental Technology students

To find out more about the University of the Highlands and Islands' Diploma in Dental Technology, contact:

dentech@nes.scot.nhs.uk

or

UHI information line: 0845 272 3600

Brace YOURSELF...

In November 2013, Edinburgh Dental Education Centre will be running its fifth Diploma in Orthodontic Therapy Training Programme.

s one of the newest registrable qualifications, this exciting course is based on the curriculum outlined in the GDC document 'Developing the Dental Team'.

The course is designed to develop the students' skills and knowledge through a series of lectures, seminars, problem-based learning and interactive projects. In addition, we have interactive practical sessions including photography, casting and trimming study models, communication, role play and typodont-based practicals, before heading to the clinics.

This year long, GDC approved course follows a modular format. The core teaching, comprising 20 days, is delivered at the start of the course over a four week period. This allows time for students to assimilate what will be a large amount of new knowledge. A further 10 teaching days will be spread out over the following months complementing the workplace based training provided by a Trainer, who must be on the GDC Orthodontic Specialist list.

Application packs and further information can be accessed available via the NES website:

http://www.nes.scot.nhs.uk/educationand-training/by-discipline/dentistry/ dental-care-professionals/orthodontictherapists.aspx

Alternatively please contact:

Jean Ramsay, Senior Postgraduate Administrator jean.ramsay@nes.scot.nhs.uk

Margaret Davie,
Orthodontic Therapy Tutor
T 0131 536 3101
(Monday 9-4.30 Wed 12.30-4.30)
E margaret.davie@nes.scot.nhs.uk



Fulfilling YOUR Potential

The Scottish Dental Postgraduate Training Fellowship has been extended in scope to include practitioners working in all Health Board areas in Scotland.

he Fellowship, which is now in its seventh year, was set up in 2006 to support practitioners working in Primary Dental Care who wish to undertake postgraduate training in clinical dentistry at one of the Scottish University Dental Schools. The scheme's initial aim was to assist the Scottish Health Boards to attract dental surgeons to the rural areas, in order to provide intermediate/higher care levels in primary care, and to date, nine General Dental Practitioners who have completed the Fellowship, are continuing to work in a rural Health Board; four have gone on to further postgraduate education, including one at PhD level; one is working in the Hospital Dental Service in Scotland and one is travelling abroad but intends to return to work in Scotland this year.

Funding was established for three postgraduate places per year, and currently there are eleven postgraduate students in post, one of whom is completing a PhD, with further recruitment going on for candidates to commence their studies in the academic year beginning in September 2013. The Fellowship now offers funding to practitioners throughout Scotland, and this year has attracted a great deal of interest across the profession.

The University programmes have also developed over the years that the Fellowship has been running. The Edinburgh Dental Institute offers a Master's level programme in Dental Primary Care which is delivered online, with block face-to-face teaching for clinical skills. The Universities of Glasgow and Dundee offer research-based Master's programmes.



Study Days are held in collaboration with the Scottish Dental Practice Based Research Network, allowing Fellows to meet up and exchange ideas. At the TRiaDS meeting in Edinburgh in November 2012, one of the Fellows won the prize for best poster presentation.

Acceptance into the programme is by fulfillment of the qualification criteria and by interview. There is an attractive package of financial support in travel and subsistence funding for successful candidates, and university fees are also paid by NES.

For Further Information

Details of the Fellowship can be obtained from the Dental Office, Centre for Health Science, Inverness.

Applications are welcomed for 2014, and every assistance will be given to provide information about the programme.

Isobel Madden, E isobel.madded@nes.scot.nhs.uk T 01463 255717





Interactive 3-D head and neck anatomy and dental injection simulator launched by First Minister

n 24 April the First Minister Alex Salmond experienced at first hand how 3-D technologies and interactive anatomy can work together to improve training in dentistry.

3DIMENSION

In 2009 NES commissioned the Digital Design Studio (DDS) at The Glasgow School of Art to produce a pioneering range of 3-D resources to assist with high quality education, training and continuing professional development for dental teaching across Scotland. The resources include some of the most advanced software development and virtual training tools for safe, repeatable learning in interactive 3-D visualisation. They are designed to compliment current teaching practices and represent a significant opportunity in dental teaching and training. Two distinct packages were launched.

An interactive head and neck anatomy package

The major portion of this work was the development of an interactive head and neck anatomy package which enables students to dissect the head and neck "virtually" whether this is by rotating the head and neck, zooming in on specific areas or focusing on discrete anatomical structures such as nerves or blood vessels as often as they like. When used in one of the 3-D teaching laboratories, students can immerse themselves in the anatomy of the head and neck and appreciate the relationship between different structures from any angle. Construction of the model required careful dissection of a cadaver, with very accurate (10 micron) laser scanning at each stage, to ensure that all anatomical details were captured in three dimensions. This data capture technique has allowed the highest resolution 3-D model of a human male head and neck currently available in the world to be produced. Bespoke software was developed to allow the real time manipulation of the model. The 3-D model includes accurate visualisations of the skeleton, nervous system, blood supply, muscles, supporting tissues and lymphatic drainage with all structures labelled.



NES Chair Lindsay Burley and Postgraduate Dental Dean David Felix at the launch

Haptic dental injection simulator

Also integral to the project was the development of an innovative, interactive dental injection simulator. This simulator will allow students to actually physically feel what it is like to give an inferior alveolar/dental block injection and to check that the injection was successfully and safely administered. A haptic device which provides force feedback to the user is linked to the anatomy data and allows students to repeatedly practice an ID block. Historically, students did not gain experience of what it feels like to give an injection, or if their injection actually worked until they actually performed one on a real patient.

Anyone who has used or seen this system has commented on the potential uses of these resources and we look forward to seeing how the use of such technology changes the way that anatomy and some practical procedures are taught in the future. At the launch David Felix, the Postgraduate Dental Dean, announced that NES will invest

a further £100,000 to continue the development of the 3-D model. In addition, NES will support funding for a clinical lecturer based in the Dental School in Glasgow who will register for a doctoral level research degree in the theme area of medical visualisation. The project chosen will build upon the current strong collaboration between the Dental School and the Digital Design Studio of the Glasgow School of Art.

For further information contact:

Andrew Forgie, E andrew.forgie@nes.scot.nhs.uk T 0131 656 3228

www.gsa.ac.uk/research/research-centres/digital-design-studio/

TO PDP... ...OR NOT TO PDP...

..that is the question!

With apologies to William Shakespeare!

Personal Development Plans, Professional Development Plans and Practice Development Plans have been with us for many years.

owever, their use in dentistry has been somewhat limited, particularly for those in the General Dental Services, where there has been, until now at least, relatively infrequent appraisal and performance management systems, compared to what exists in the managed services. This may change of course, as evidence of staff appraisal is now an essential requirement in the Combined Practice Inspection (see page 3). It was somewhat surprising to see the GDC state recently, that over 50% of all registrants have a Personal Development Plan (PDP). How many of these exist in written form and are regularly reviewed is perhaps an important question.

Lifelong learning (LLL) is a concept that has been around since the mid to late 1990s and has gradually become the Continuing Professional Development (CPD) system that all GDC registrants are familiar with, including those Dental Care Professionals (DCPs) who are near the end of their first five year CPD cycle in July 2013.

As you may be aware, the GDC carried out a consultation in the latter part of 2012 and, although the final report is still awaited, they have recently published a post-consultation statement on CPD and continuing assurance of Fitness to Practise. The full document can be found on the GDC website at:

http://www.gdc-uk.org/ Dentalprofessionals/Revalidation/ Documents/Post-consultation%20 statement%20on%20 revalidation%20for%20dentists.pdf

Two thirds of those that responded to the consultation agreed with the introduction of mandatory Personal Development Plan declarations. The GDC, in its statement, has called on "CPD providers, employers and professional associations to support dental professionals in developing the skills of effective CPD planning and reflective learning, drawing upon existing mechanisms such as workplace based appraisal; clinical audit; peer review; feedback and complaints where appropriate."

NHS Education for Scotland (NES) already supports the development of all of these skills through CPD courses and within the training that it runs, including Vocational Training and Dental Foundation Training. It also administers and records clinical audit activity and, in the near future, peer review.

This introductory article to Personal Development Plans is intended to give some background to what they are; and to encourage their exploration and hopefully their use. NES regards PDPs as an important part of reflective practice and knows that they can guide the choice of CPD and will therefore develop further guidance and PDP templates to assist all members of the dental team.



So what is a PDP?

Put simply, Personal Development Plans (PDPs) are a means by which you can:

- Identify your educational and continuing professional development needs
- Devise the best way to address these
- Monitor your progress

In the 1990s, there was a change in emphasis from continuing dental education (CDE) to the concept of continuing professional development (CPD). Although they sound similar, they represent very different approaches to lifelong learning.

CDE meant simply choosing which course to go on, without much thought about whether it would address any particular weakness or need. Indeed, in the past course participants have chosen to attend courses on their favourite subjects, perhaps even those in which they were already confident and competent. This is not necessarily always the wrong thing to do, but it fails to address weaker areas, in which they may be less confident or competent.

Perhaps even less valuable is passive exposure to information delivered in a lecture or at a conference, which is of little direct relevance to your clinical practice or your patients' needs. Rather than counting the hours attended, you should be assessing the learning needs and improved patient care resulting from course attendance.

NES verifiable CPD activity always complies with the GDC requirements to specify the aims, objectives and expected learning outcomes. It is hoped that this helps you to assess what to attend and whether you have benefited from attending a particular event. We now need to move into an era of more reflection on practice and of CPD, with a structure to help you identify your particular educational needs. This is followed by deciding upon the most appropriate ways in which to meet these needs (which might still include the traditional type of course) and then measuring the outcome in terms of change in your practice and patient care. The GDC statement previously referred to, includes a call for "all GDC registrants to regularly think about their practice, and their learning and development needs, based on their scope of practice in light of the expectations set out in GDC Standards".

PDPs are the tool by which you can create a framework for your CPD. They are appropriate for everyone in the practice team and can help in the process of devising a practice development plan.

Over the next few months, as NES continues to review its provision of CPD, you can expect to find more guidance and templates to assist you in this process. In the meantime, if you have any questions or would like like further advice, please do get in touch.

Tony Anderson

Director of Postgraduate GDP Education South East

For more information and support please contact one of the CPD tutors at your local postgraduate centre (see details on page 29)



NES has been raising the awareness of all of the dental team to the need for Dental Care Professionals to have achieved their CPD requirements by the 31 July 2013. This date is the end of the first five-year cycle for registration.

o support DCPs with this, the DCP teams in each region have invited individuals to contact them with any concerns over meeting GDC compliance.

How do you ensure you have met compliance?

You must have at least 150 hours of CPD in total; a minimum of 50 hours must be verifiable. Check all your course attendance certificates. These will give you the course name and the CPD hours allocated to it.

Is this core CPD or other verifiable CPD?

The GDC website contains information on the "Recommended Core Subjects" and the hours required. http://www.gdc-uk.org/dentalprofessionals/cpd/pages/dcps-cpd-faqs.aspx

How much do I need in total for verifiable CPD?

You should have evidence of a minimum of 50 hours of verifiable CPD. Evidence will include certificates for individual events or a printout of your NES activity from the Portal.

How do I record General (non-verifiable) CPD?

For general CPD you should record:

- **Type** e.g. journal, staff meeting etc
- **Time** how long did you spend on this
- **Topic** name of article, or discussion at meeting
- Learning points what did you learn from this?

I have checked and am not compliant

NES are running additional courses in each region between now and the end of July to allow all DCPs the opportunity to increase their existing CPD hours. To find out what is available and to book please go to www.portal.scot.nhs.uk





CPD

This table lets you record your CPD and measure any outstanding requirements.

CORE CPD	Hours required	Hours achieved	Outstanding
Medical Emergencies	10		
Radiography and radiation protection	5		
Decontamination and disinfection	5		
Recommended			
Legal and ethical issues	Not specified		
Complaints handling	Not specified		
Oral cancer: improving early detection	Not specified		
OTHER			
Total			

Non Verifiable CPD.

Туре	Hours	Торіс	Learning Points
Journal	1	Complaints	How to deal with a complaint and record any actions
Total			

intensive

The Scottish Dental Clinical Effectiveness Programme (SDCEP) recently published new guidance entitled 'Management of Acute Dental Problems', which builds on its previous 'Emergency Dental Care' publication.

everal factors prompted the development of the new guidance: provision of care for acute problems is variable; some conditions are rarely encountered and are therefore less familiar leading to uncertainty about their management; many patients seek care from non-dental healthcare providers; a World Health Organisation Oral Health target for 2020 is to increase the number of healthcare providers who are competent to recognise and manage a range of acute dental problems (infectious diseases, oral mucosal and salivary gland disorders).

Consequently, the guidance aims to:

- encourage a consistent approach to the management of acute dental problems to reduce avoidable variation in practice
- improve the quality of unscheduled clinical care for patients with acute dental problems
- provide a standard for the initial management of presenting symptoms for patients with acute dental problems
- ensure patients receive appropriate advice about subsequent care and/ or referral to appropriate treatment providers, if applicable.

The guidance has been written by a multidisciplinary group with representatives of general practice, pharmacy, emergency medicine, NHS 24 and patients joining dental colleagues to work with the SDCEP team on the development group.

At the heart of the guidance are several decision support flowcharts, each based on one of the presenting symptoms that patients with acute dental problems typically report. The flowcharts can be used to identify any immediate attention or advice to give to the patient, prioritise their subsequent care and to determine the appropriate care provider.

The guidance is designed to be used by staff in any healthcare setting who may be asked to advise or manage a patient with an acute dental problem. This includes non-dental professionals, such as general medical practice, emergency department and pharmacy staff, as well as members of the dental team.

To accommodate the diverse requirements and circumstances of end users, the guidance has been provided as three resources:

- a detailed guidance document which is available online for reference. This includes the flowcharts and further advice on the management of a wide range of relevant clinical conditions
- 2 an interactive Web App version of the detailed guidance that leads the user through the initial decision making process with links to the more detailed condition-specific advice

3 a Quick Reference Guide with illustrations of the decision support flowcharts only. This has been distributed widely to all healthcare to advice or manage patients with acute dental problems.

The interactive Web App version can be accessed at www.madp.sdcep.org.uk and is best viewed with recent versions of internet browsers on computers, tablets or smartphones. Users can answer a series of questions starting with the first reported symptom to find relevant advice to give to the patient with recommendations for subsequent care and/or referral. Alternatively, finding relevant information on a wide range of acute dental problems.

CARE

dentists in particular might find the A-Z of Conditions the most useful means of

To download the detailed guidance or Quick Reference Guidance, visit: www.sdcep.org.uk



For further information, contact SDCEP at scottishdental.cep@nes.scot.nhs.uk



TRAMS is a scheme whereby NHS Education for Scotland (NES) can provide additional training, assessment, support and mentoring to dentists working in the Scottish General Dental Services and the Salaried Dental Service. This scheme has run, initially, as a pilot and a review will be undertaken in 2013.

ON THE RIGHT TRACK

he dentists offered TRAMS include some dentists who are returning to work after a career break and those referred to the scheme by a stakeholder organisation. Only dentists with current General Dental Council (GDC) registration and who are indemnified by a Dental Defence Organisation will be accepted onto the scheme.

The Postgraduate Dental Dean has overall responsibility for the scheme. A Programme Board has been established to oversee, offer judgment and Quality Assure the scheme.

For each dentist on the scheme an Action Planning Group is set up to produce their Action Plan and agree milestones / Key Performance Indicators (KPIs). The Action Plan will be incorporated into a Personal Development Plan (PDP). The group is convened in response to individual cases.

15 General Dental Practitioners, based throughout Scotland, have recently completed a four day coaching and mentoring support course to enable them to provide a support role to individual dentists throughout the TRAMS process.

Referral

Referrals are made through the Assistant Director of General Dental Practice Education (East) and come by a number of routes, e.g. via the Return to Work Scheme, from a Health Board, from a Defence Organisation, from the GDC, from NCAS or as a self referral.

Referrals should provide full details of all the issues and areas of concern. Referrers will be asked to provide contracts of employment, job descriptions, records of appraisals and performance reviews as well as training records, records of meetings, records of disciplinary actions and or grievances as well as a full account of what support, mentoring and training has been provided before the point of referral.

In order for NES to determine whether a case will be accepted, all the relevant information must be provided.

To date, TRAMS has supported referrals from all the stakeholders listed above.

Funding

Cases are to be self funded with practitioners being charged for any additional NES time, outwith what would normally be offered to a dentist requiring postgraduate support or training. This is calculated and they are fully informed of any charges based on what the initial Action Plan may show is required.

Anyone requiring further information about TRAMS should contact:

Gillian Nevin,

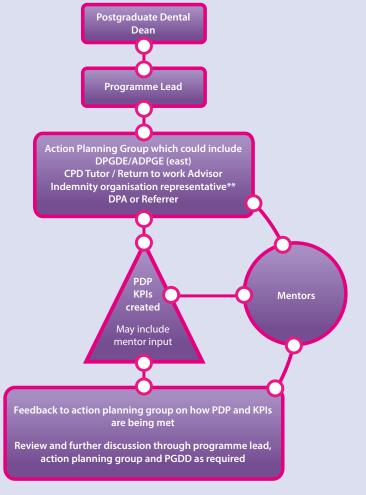
Assistant Director GDP Education East National Returning and Retraining Adviser

E gillian.nevin@nes.scot.nhs.uk or

Ken Scoular

E ken.scoular@nes.scot.nhs.uk

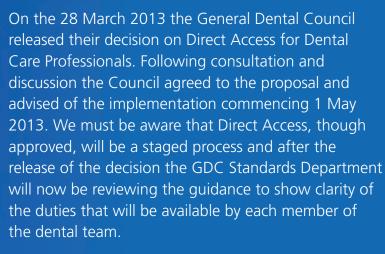
TRAMS



^{**} where required an occupational health or behaviour specialist may be involved in the action planning group with the agreement of the dentist under assessment

ACCESS

ALL AREAS



What impact will 'Direct Access' have on the profession was explored and the publication from the GDC has focussed on Patient Safety and explains the need for this to be at focus in both the decision making process and the service DCP provide to patients. (http://www.gdc-uk.org/newsandpublications/)

The level of impact will differ for each member of the DCP group with Therapists having the greatest outcome from the decision. When comparing current job roles and patient contact it is important for us to review our 'Scope of Practice'. This document clearly defines the constraints with which we work and is in place to ensure patient safety. This document will be reviewed in the latter stages of 2013 to show the extended duties of the DCP groups.

Prior to making any decisions or changing your practice we would strongly advise that you read the GDC document giving additional guidance on Direct Access:

www.gdc-uk.org/ dentalprofessionals/standards/ pages/direct-access.aspx





Special Care Dental Nursing Success

We were absolutely delighted to have a 100% pass rate in the NEBDN Certificate in Special Care post qualification exam in December 2012. The successful Dental Nurses were: Lynne Giles, Debbie Grant, Janet MacArthur, Claire Macdonald, Karen Nicholson, Linda Oliver, Diane Shanks and Melanie Simpson. We were especially pleased that Diane Shanks from Dornoch was the winner of the DIACO award for her record of experience.

We hope to offer this qualification again in the autumn.

For further information contact:

Teresa Ross *Lead DCP Tutor*

- T 01463 255722
- E Teresa.Ross@nes.cot.nhs.uk

Vocational Training for Practice Managers

In September 2012, we joined together with our colleagues in NES Medical to offer places on the pilot Practice Managers' Vocational Training Scheme (PMVTS). This training equips Practice Managers to work in either a Medical or Dental environment.

In the course of the year, training events attend sown control training events.

attend seven central training events covering a variety of topics; Risk Assessment, Communications, Employment Law, Finance, Management vs Leadership, Change Management etc.

Each trainee is allocated a mentor, an experienced Practice Manager with a proven commitment to education and training. Trainees meet up locally each week with their trainers for one-to one tutorials on subjects specific to the trainees' requirements.

Trainees are required to complete a variety of assessments:

- Write a management report (2,500 words) and a Practice Development Plan (1,500 words) which addresses the shortcomings and strengths emerging from the Management Report
- Write a project report (5,000 words) addressing an aspect of service delivery
- Complete a reflective diary and portfolio of evidence
- Take part in a structured professional dialogue

Five dental trainees and trainers are currently participating in the pilot PMVTS. We hope to have eight trainees in 2013/14.

Dental Administrators

We will shortly be advertising for candidates to be part of Cohort 6, commencing in the autumn of 2013.

Workshops which can be attended on a "stand alone" basis have been open to all Dental Care Professionals for purposes of CPD (please see on Portal - https://www.portal.scot.nhs.uk/). We have also been pleased to welcome Medical Receptionists to appropriate workshops building on the Practice Managers VTS concept of integration. Following the success of these shared workshops, the SQA has been contacted with a view to NES Dental rewriting/adding to some units to turn the PDA in Dental Administration into a qualification suitable for either Medical or Dental Receptionists.

For further information please contact:

Alice Cliff

National Dental Practice Manager Adviser

T 01463 255725

E Alice.Cliff@nes.scot.nhs.uk

New Name, Same Place!

The new name for the NES dental postgraduate centre in Edinburgh is Edinburgh Dental Education Centre. This brings us into line with the centres in Aberdeen (ADEC), Dundee (DDEC) and Glasgow (GDEC). The change was also required since the Edinburgh Postgraduate Dental Institute has changed its name and merged to become part of the Edinburgh Dental Institute.

You should see the new name and signage, next time you visit us as well as seeing it on our emails and other correspondence.

Pre Registration Dental Nurse Training

The SE region currently has 47 students in training; studying towards the NEBDN Diploma in Dental Nursing. 23 of these students sat the written exam in May 2013 and will sit OSCEs in July 2013.

The next Fife course is due to start at the end of August 2013 and it will be the last cohort for the Diploma. We will be saying a fond farewell to the NEBDN qualification, and from March 2014, will be delivering the SVQ Level 3 in Dental Nursing/ PDA Dental Nursing.

The Fife course is available for booking via the Portal:

www.portal.scot.nhs.uk

For more information on either the Diploma or the SVQ please contact:

Gillian Grant

Senior Dental Nurse Tutor T 0131 536 3123

E gillian.grant@nes.scot.nhs.uk

Dental Nurse Induction

Recent General Dental Council (GDC) guidelines (Nov 2012) states that before a trainee dental nurse undertakes any duties in the practice they must receive a formal structured induction, which will include training regarding:

- Patient safety and confidentiality
- Infection control
- Protection of vulnerable children and adults
- Medical emergencies

NHS Education for Scotland recognises the importance of ensuring all staff begin their work in a positive and supportive environment and to support this we offer an Induction programme for newly employed trainee dental nurses.

The NES induction programme consists of the following elements:

- "Work Safely in Dental Practice" booklet
- Practice Information Checklists
- Practice Induction Completion Sheet
- Induction Training Day

The employee would be provided with the "Work Safely in Dental Practice Booklet" and attend a one day training course at Edinburgh Dental Education Centre.

Practices with a new trainee dental nurse should contact:

Susan Lewis

Pre-registration Dental Nurse Tutor **T** 0131 536 3106

E susan.lewis@nes.scot.nhs.uk



Post-Registration Qualifications for Dental Nurses

Edinburgh Dental Education Centre continues to deliver post-registration qualifications for Dental Nurses.

Currently underway is the NEBDN Certificate in Dental Sedation Nursing, with 12 students working towards gaining this qualification in September 2013.

We began delivery of the NEBDN Certificate in Oral Health Education in March 2013. This course will run day release until March 2014 with 7 students hoping to sit their final examination then.

We are also nearing completion of the NEBDN Certificate in Orthodontic Nursing with 11 students due to sit their final examination in June 2013.

Plans are currently being made to run Dental Sedation Nursing or Special Care Dental Nursing towards the end of 2013 and we would encourage any Dental Nurses with an interest in either of these qualifications to get in touch with:

Karin Laidlaw

Specialist Dental Nurse Tutor

T 0131 536 3101

E karin.laidlaw@nes.scot.nhs.uk

CPD

The South East region is working hard to provide exciting CPD sessions for the dental team. The topics for CPD sessions have been partially identified following the online training needs analysis that was undertaken last year.

As identified by dental professionals in the needs analysis, the CPD programme has delivered a range of topics including larger lecture style and clinical/hands on sessions, offered both GDC core and a range of wider clinical interest sessions, and introduced new speakers and topics areas to meet the needs of dental teams.

Save the date: 2nd October 2013.

A full study day is being arranged in Edinburgh around the topic of Gerodontics: A new paradigm?

Don't forget in-practice CPD is available and can be an effective way for practice staff to received CPD that is individual to your practice needs.

CPD for DCPs

The SE has seen an increase in booking and attendance to our DCP CPD courses. Core topics are covered on a regular basis and more recently we have had an excellent response to our extended duties for DCPs courses, these include; placing rubber dam, clinical photography and Impression taking.

Due to the success of two DCP symposiums, we are in the early planning stages for the regions third. This 6 hour verifiable CPD day will be advertised shortly and open to all DCPs, covering a selection of topics including forensic dentistry and Oral Cancer awareness.

Courses are added to the portal throughout the year, so log in regularly to www.portal.nes.scot.nhs.uk for upcoming courses. To be the first to know about upcoming sessions follow @nesportal on twitter where all South East courses are tweeted as soon as published.

For more information contact:

Fiona Ord

CPD Tutor

T 0131 536 3122

E fiona.ord@nes.scot.nhs.uk

or

Sara Marwick

CPD Tutor for DCPs

T 0131 536 3105

E sara.marwick@nes.scot.nhs.uk



The Infection Control Team continues to provide In Practice Training for Dental Practitioners and their team. We offer Session 1 which covers Hand Hygiene, Cleaning of Instruments and Environmental Cleaning and Session 2 which looks at the maintenance and testing of Decontamination equipment.

Both sessions are three hours long. GDP's can claim CPD allowance.

The Cleanliness Champion programme (Version 3) was updated in 2012 and is now delivered via the LearnPro NHS e-learning system. Introductory Sessions are held in the Edinburgh Dental Education Centre. These sessions are three hours long and can be booked via the Dental Portal.

For further information please contact:

Fiona Elder/Karin Laidlaw

Infection Control Support Dental Nurses

T 0131 536 3101/2

E fiona.elder@nes.scot.nhs.uk karin.laidlaw@nes.scot.nhs.uk

Goodbye to Jackie, Caroline and Pete

The team at Edinburgh Dental Education Centre said a sad farewell to Jackie Argent, Training Officer, Caroline Manson, Administrator and Pete Reilly, AV/IT technician at the end of March. Many of you will, at some point, have had the pleasure of meeting or working with Jackie, Caroline and Pete during their time with NES.

Jackie has worked for NES for six years and has played a key part in supporting the educational delivery across Vocational Training and CPD. She developed and carried out the educational appraisal of VT trainers and subsequently ensured we delivered trainer development to support the training needs this process identified. She also personally delivered a number of CPD courses, including breaking bad news and staff appraisal.

Caroline joined us in 2009 initially as a personal secretary and audit administrator. After a period of maternity leave, she returned on a part-time basis and has been concentrating on audit in her lead up to her departure.

Pete joined us in 2008 as an audiovisual and IT technician and helped set up the new and improved AV facilities in our teaching rooms and clinical skills facility. After a period of secondment in 2011, he returned to support the team and all those who present lectures and clinical training sessions within the dental facilities in Lauriston Building.

We wish them all the very best in their future.

Fond Farewell....

To Wendy McCombes who retired from her post as Director of Post Graduate General Dental Practice Education for the East Region at the end of March. Wendy worked for many years supporting the development of continuing professional development courses for both dentists and Dental Care Professionals, the Return to Work Scheme for dentists, working with overseas dentists, vocational training and dental nurse training and more recently developing a new programme for underperforming dentists.

Wendy has many varied interests and will no doubt be very busy during her retirement. We wish her the very best of luck for the future!



Colin Yule (VT Adviser-East) presenting Wendy with her retiral gifts

NEWS ALERT Forthcoming Event NOVEMBER 15 2013 Apex Hotel, Dundee

Gerodontology Dental Team Symposium

This symposium for the whole dental team will address the varying clinical aspects and difficulties associated with treating this evermore increasing and important part of our patient base.

Topics include: oral medicine, pharmacology, periodontology and dealing with a patient with dementia.

Reduced accommodation rates are available for delegates at the Apex Hotel

Course booking available via Portal at:

www.portal.scot.nhs.uk

Trainee Dental Nurse Course

If you have employed or will be employing a trainee dental nurse, they are required to complete a one-day formal induction training course at Dundee Dental Education Centre.

Assist your trainee in opening a dental portal account at: www.portal.scot.nhs.uk

Once the account has been created, your trainee can book to attend the next available induction training course

1 day course – cost £20*

The Trainee should then email the Centre for an induction booklet and download the forms available on the course page. Support your trainee dental nurse to complete the forms and ensure forms are returned to the centre.

All the information is on the course page under 'Manage Your Bookings'.

The candidate must bring their completed Work Safely in Dental Practice Booklet on the day of the Induction Course

Upon successful completion of the induction training and course assessment, a place is reserved for your trainee on the next available trainee dental nurse programme

To confirm the trainee's place on the Pre-registration Dental Nurse Course, payment of **£500*** for NHS practices or **£1000** for private practices is required via the trainee's dental portal account prior to the course starting.

At the start of the course, a payment of £119.75* will be required for enrolment with the Scottish Qualification Authority (SQA). This fee includes the end point formal written assessment and re-sit if required.

^{*}Prices accurate as at January 2013

DCP Study Day in Hampden

On Friday 22 February we had our first Dental Care Professionals (DCP) Study Day in Hampden Stadium in Glasgow. Over 50 delegates attended the successful day which had a mixture of core topics, subjects of interest and important information on the possible risks if direct access.

The day started with Fiona Waddington who gave an interesting talk on the DCP Perspective in Forensic Dentistry. She made the audience aware of how important dentistry is in the world of forensics and how DCPs can play a fundamental role in the support of the forensic dentist. Some of the slides were quite disturbing but it made the participants aware of what to look for if they have any concerns with patients. This was followed by Helen Patterson, Consultant in Special Care Dentistry, who delivered an informative session on Consent / Incapacity and Protecting Vulnerable Groups. Helen updated us on the recent changes in legislation involving Incapacity and Consent and how it affects us in our day-to-day practice.

In the afternoon we had an eye-opening update on Infection Control and a session on Direct Access which paved the way for an interesting debate among members of the audience. Douglas Hamilton, Dental Adviser with MDDUS, started his talk by identifying the possible risks and responsibilities that Direct Access could have on the various DCP groups and any likely dento-legal consequences it may bring. He openly encouraged the audience to participate and to contribute to the topic.

The day ended with Lynne Cotter, Infection Control Support Dental Nurse, who informed the participants of the latest and hot off the press information regarding decontamination and infection control. Scary statistics, along with pictures slides and a good sense of humour made this a really enjoyable lecture.

The feedback from this event has been excellent with a lot of the comments saying that they preferred gaining their CPD by attending one day events. It is a cost effective way to gain CPD hours, network and to learn new knowledge and skills. We have taken this feedback on board and we are planning more one day events in the future. If you have any suggestions for topics or would like to speak at one of our events, please contact me directly.

I look forward to seeing you at the Core CPD Day on Friday 7 June in the Burrell Collection, Pollock Park.

Margaret Saunderson
E margaret.saunderson@nes.scot.nhs.uk



Dental Nurse Training

Exam Successes

Congragulations to all our dental nurses who were successful in their recent exams –

Trainee Dental Nurses – National Diploma in Dental Nursing

Radiography – Certificate in Dental Radiography

Sedation – Certificate in Dental Conscious Sedation

Special Care – Certificate in Special Care Dental Nursing

We are proud to say that we achieved 100% pass rate in both the Diploma and Radiography courses once again.

We will look forward to sharing their success at our presentation and awards ceremony on Friday 14 June at 4.30pm at GDEC.

Induction

The West Region offers 'Work Safely in Practice' Induction course. This is a one day course to allow trainee dental nurses the knowledge and skill to begin their clinical practice whilst waiting for their training programme to commence. This course is supported by a work-book and information in accessing their qualification course.

For further information or to book a place please contact terence. anderson@nes.scot.nhs.uk Courses are run on demand.

Move to SQA

West Region will now deliver the Scottish Qualification Authority (SQA) qualifications for all dental nurse training. These courses allow the dental nurse to gain the knowledge and skill to undertake safe working practice in both pre and post qualification levels.

For further information on upcoming courses please contact: **E westdental.nes.scot.nhs.uk**

Farewell

The West Region said a fond farewell to two members of our team.

Janet Maltman – Regional Dental Nurse Tutor, Forth Valley.

As a dental nurse tutor for over 15 years Janet arrived at NES with a wealth of experience. As a team we valued her skills in training, sometimes very imaginative and always interesting, As a tutor she was dedicated and always on hand to calm our trainees nerves when they needed that extra bit of support. We were fortunate to join in Janet's retirement celebration and wish her luck in her future.

Irene Gilbey - Business Manager

Irene was one of the first members of staff within postgraduate education in the West Region, going back to the days of SCPMDE. Her role as Business Manager expanded when the staff went from 10 to 55 and we became a two centre site. Throughout her career Irene showed her strengths in many ways and for those who know her well was not one to back down lightly if she felt strongly about her cause or that of others. Irene will be missed by all the team both regionally and nationally, professionally and socially. Irene's legacy has to be the refurbishment of GDEC after the flood and the path worn

between there and Clifton House. It was not uncommon for meetings to take place en-route from one office to the other. We wish her luck in her future and have been assured that she will not miss all our moans and groans!



Irene Gilbey receiving flowers from GDEC staff

North East's First CPD Symposium

Managing the Heavy Metal Generation.



It was a cold and snowy spring morning in Aberdeen but that didn't deter 200 dental team members from all over Scotland attending the region's first CPD symposium at Aberdeen Exhibition and Conference Centre.



Margie Taylor, Chief Dental Officer, opened the proceedings with a keynote address outlining the scope and extent of the issues of an ageing population retaining a heavily restored dentition.

A full programme covering the clinical approaches to cope with "the heavy metal generation" was delivered by Restorative Consultants Dean Barker from Aberdeen and Shakeel Shadad from Barts and the London, Professor Jim Newton, formerly Dean of Aberdeen Dental School and Andy Hall of Dundee University.



Margie Taylor, Chief Dental Officer



Dean Barker, Consultant in Restorative Dentistry

The two parallel programmes meant that there was something for all members of the dental team. Dental Care Professionals had the opportunity of topping up in core subjects just before the end of their first CPD cycle. A further parallel programme helped delegates to reflect on their communication skills and gave strategies to help prepare for those awkward conversations.

Many practices made it a 'team event' and there was plenty of opportunity to network and catch up with colleagues and meet representatives from various dental companies.



Pre-registration Dental Nurse Training

NEBDN National Diploma - Class of 2011 - 2013

Congratulations to our students who attended the ADEC presentation ceremony last month with their friends and family to celebrate their success in gaining The National Diploma in Dental Nursing Qualification.

The individual achievement of each student contributed to a remarkable pass rate of 92% well ahead of the national average pass rate of 76%. All their hard work throughout the course and exam preparation certainly brought great results.

We would like to acknowledge the dedication and support offered by the students' employers and mentors throughout their training period and that of the Tutors here at ADEC who along with the students faced the challenge of a new exam format.

We wish them continued success in their future careers within dentistry and will

be on hand to support them further should they wish to progress further within post qualification training.

ADEC will continue to support the training of pre-registration dental nurse students in the North East Region to enable them to gain a GDC registerable qualification.

Our departure from delivering the NEBDN qualification to the Scottish Vocational Qualification (SVQ) in Dental Nursing for our 2013 August intake, will enhance the Student/Employer/ Tutor interface and enable us to host all elements of assessment and examination here in the North East.

Further details regarding SVQ Level 3 in Dental Nursing programme can be obtained from

Carol Rafferty.

Senior Dental Nurse Tutor
T 01224 551596

E carol.rafferty@nes.scot.nhs.uk



NEBDN National Diploma - Class of 2011 - 2013

Good bye to Catherine & Lesley.



Catherine Wood and Lesley Robertson
The team at ADEC said a sad farewell
to Catherine Wood, Centre Business
Manager and Lesley Robertson, Training
Officer. Many of you will at some point
will have had the pleasure of meeting
or working with Catherine and Lesley
during their time with NES.

Catherine has worked in the regional centre since 1994, initially for Scottish Council for Postgraduate Medical and Dental Education (SCPMDE) and then NES. Catherine has seen many changes and has supported the expansion of centre's delivery of training. Lesley joined us in 2006 and has played a key part in delivering CPD and In-Practice training. She has provided extensive support to teaching staff in the planning and evaluation of all training programmes at ADEC and to students undertaking training programmes within ADEC. Lesley has also worked closely with final year BDS students at Aberdeen Dental School as they prepare for Vocational Training and beyond.

We wish them both all the very best in the future.

Post Registration Training

NEBDN Certificate in Oral Health Education

The current course commenced in September 2012. Nine students are working towards the final exam in September 2013. This qualification is suitable for qualified registered dental nurses who are required to provide oral health education to patients under the direction of a dentist.

Save the date!

2013- 2014 NEBDN Certificate in Oral Health Education Programme – Information session – Wednesday 12 June. 9.30-11.00am.

To book a place go to:

www.portal.scot.nhs.uk – select North East region.

Higher National Unit: Dental Radiography: Operator

NEW Course

We have extended our provision of post registration training to deliver the Higher National Unit in Dental Radiography. The qualification is suitable for registered dental care professionals who wish to extend their scope of practice in order to take radiographs requested by a registered dental practitioner.

The first cohort of students commenced in March. The programme aims to develop a more detailed understanding of knowledge and skills in relation to radiation production, the fundamentals of radiation physics, radiation protection and the production and quality assurance of dental radiographs and will be delivered by a specialist radiographer with extensive experience teaching in the subject.

Students will be continually assessed throughout the course. Assessments include closed book written assessments, completion of portfolio demonstrating competency in the production of a minimum of fifty radiographs and an audit.

Higher National Unit: Orthodontic Dental Nursing

NEW Course

Another new post registration programme is due to commence in June 2013 with eight students, all of whom currently provide regular chairside support during a wide range orthodontic procedures. This qualification is suitable for qualified registered dental nurses who are required to assist with orthodontic procedures in the orthodontic environment. Students will be continually assessed throughout the course. Assessments include closed book written assessments, completion of a portfolio demonstrating orthodontic chairside support provided during fifty patient cases and the completion of two expanded case studies.

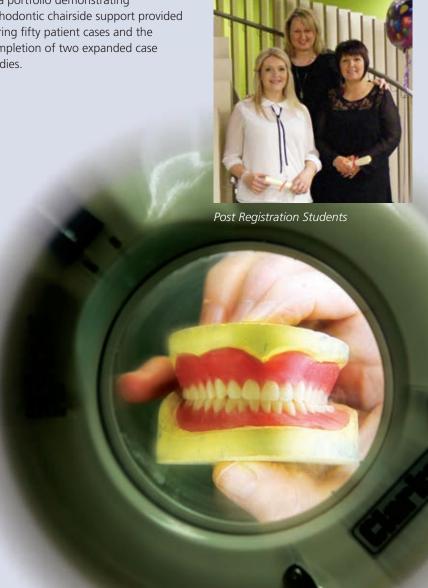
NEBDN Certificate in Special Care Dental Nursing

We wish to pass on our congratulations and best wishes to Linda Chessor and Wilma Tough, who were successful in obtaining the NEBDN Certificate in Special Care Dental Nursing and attended our Graduation ceremony in March to mark their achievements.

For further information on post registration training contact:

Jackie Park,

Specialist Dental Nurse Tutor T 01224 551589 E Jackie.park@nes.scot.nhs.uk





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E dentpg.neast@nes.scot.nhs.uk

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E elaine.hodgson@nes.scot.nhs.uk

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E ddec.enquiries@nes.scot.nhs.uk

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Comments and

Copies

Comments on this newsletter and suggestions for future content will always be welcome and they should be sent

shelagh.mcleish@nes.scot.nhs.uk

T: 0131 656 3231

If there are colleagues who would like to receive an individual copy, again please contact the above e-mail address and we will add them to our distribution list. Our aim is to produce two issues a year. Remember also to visit our website for information on NES, the rest of our work and for specific detail on the work of the Dental Directorate:

www.nes.scot.nhs.uk/Dentistry

Different format required?

This resource can be made available, in full or summary form, in alternative formats and community languages.

Please contact us on 0131 656 3200 or email altformats@nes.scot.nhs.uk to discuss how we can best meet your requirements.

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Ten material może być udostępniony jako streszczenie lub pełen tekst w innych formatach i językach. Promisy o kontakt pod numerem telefonu 0131 656 3200 lub pocztą elektroniczną pod adresem altformats@nes.scot.nhs.uk by przedyskutować Państwa konkretne wymagania.

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